

# *15 Reports*

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<b>SUBJECT:</b>	<b>Permit Status Report</b>
<b>DATE:</b>	<b>March 1, 1997</b>

### Monthly Status Report

- A report consisting of those permits issued during a specific month shall be prepared no later than the 5<sup>th</sup> day of the month for those activities completed the previous month. This report shall be advertised in newspapers of general circulation in the locality where the new permit area is located (*sample in this section*).

- This status report shall also be provided to the County Clerk's Office of those counties in which new permits have been issued.

***Sample***  
***Letter to Newspaper of General Circulation***  
***a List of Permits Issued Each Month***

Date

Newspaper  
Address

Please publish the attached listing of mining permits ONE TIME ONLY in your newspaper.

You may invoice the West Virginia Department of Environmental Protection at the following address:

West Virginia Department of Environmental Protection  
Division of Mining and Reclamation  
601 57<sup>th</sup> Street  
Charleston, West Virginia 25304

If you need additional information, please contact our office at  
\_\_\_\_\_.

Sincerely,

DEP Representative

Attachment

***Sample  
Notification to County Clerk's Office  
a List of Permits Issued Each Month***

DATE

\_\_\_\_\_ County Clerk  
Address

In accordance with the West Virginia Surface Mining Reclamation Regulations, you are hereby notified by the attached report of all mining permits issued during the month of \_\_\_\_\_, 19\_\_\_\_.

If you need additional information, please contact our office at \_\_\_\_\_.

Sincerely,

DEP Representative

Attachment

### *Sample Advertisement*

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*Newspaper Name*

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*Date*

The following surface, underground and other types of mining related permits were issued during the month of \_\_\_\_\_ 1 \_\_\_\_\_ by the West Virginia Department of  
\_\_\_\_\_ 9 \_\_\_\_\_ Environmental

Protection for the following counties:

Permit No.	Company Name	County